

MAC Board Meeting @ MAC Office, St. Paul
April 13, 2017 - Meeting Minutes

I. Called to Order @ 10:04 a.m.

Those present:

In-Person: Vanessa Barr, Karla Bauer, Kelly Nicholson, Dianna Umidon, Brenda Skogman, Dresden Jones, Denise Loy
By Phone: Vicki Walechka, Shane Baker, Shawn Becker
Executive Director: Bobbi Holtberg
MAC Staff: Danielle Kluz, Julia Tindell
Additional attendees: Therese Lockwood

II. Review Meeting Agenda

Motion to approve April 2017 agenda.

Motion 1st: Brenda Skogman

2nd: Denise Loy

Approved

III. Consent Agenda Items

- Secretary's Report

Reviewed the minutes from March. Correction to the Secretary's Report section – the statement about the intern should be that we are looking to have a series of interns that would encompass the entire year, not one intern for the entire year.

Motion to approve Secretary's Report from March 2017 with the correction.

Motion 1st: Brenda Skogman

2nd: Denise Loy

Approved

- Treasurer's Report

Reviewed March financials. 2nd Quarter Financial Status Report was submitted; mid-year grant activities and expenses are a little behind. Bobbi was awarded a scholarship for the National Crime Victims Law Institute training in Oregon which is listed as an unrestricted expense – (travel and training) of \$689.40. Bobbi will ask for reimbursement after the training.

Motion to approve financial reports.

Motion 1st: Dresden Jones

2nd: Kelly Nicholson

Approved

- Director's Report

-Bobbi reviewed the Director's report that was submitted and expanded on areas listed below.

In 2009 MAC applied with BWLAP (Diedre Keys as project director) on a grant for Domestic Violence and Identity Theft. MAC is again applying for this one year grant for \$50,000. Can use a portion of the grant to pay for a half-time project coordinator (Julia). Julia has the capacity to take this project on and it would make her full-time for one year.

-Continuing to research and work on Marsy's Law. MAC's position is to make it a priority to strengthen victims' rights and the best way to do this? Either a state constitutional amendment or an overhaul of MN Statute 611A (victims' rights). Our new intern, Sean, will be doing a lot of research on this issue and how it is going in other states.

-Will not be present at the next MAC meeting, will be in Oregon at NCVLI training.

Updates from Danielle:

- New advocate training - planning is going well; working to finish the agenda and final details.
- Two new members joined MAC from the open house – yeah! At this time the only metro county that has not joined is Washington County – doing some outreach to try and change this. In FY 18 we will provide an option to pay membership fees by credit card but it will include a processing fee.
- OJP conference coming the end of May and registration is now open. MAC will be hosting a joint reception with MCBW and MNCASA on Wednesday night. Board members should plan to attend – wear your name tag! Bobbi is reserving the bar and bartender and we will split the bill three ways. Next year Bobbi is planning to step off the OJP training committee and Danielle will take her place.

IV. Updates

- Executive Committee – met and discussed the agenda for April meeting.
- Board Development Committee -
- Budget and Finance Committee – will be meeting next in April or May.
- Outreach and Engagement Committee – did not meet in April. Planning to meet in May to outline a plan at the OJP conference to reach out to non-member programs and encourage membership in MAC.
- Public Policy Committee – Danielle provided a summary. Legislature is on vacation. No funding cuts but the numbers differ between budgets but not by a lot. See the notes in the Director’s report. There is a 26% cut in crime victim services in the Federal budget proposal.

V. Action Items

Strategic Plan – Working with Aurora and they have created a tool to outline activities and goals to accomplish under the 4 Pillars identified in the Strategic Plan. A copy is included in the board packet. Every quarter will have a plan of what needs to be accomplished. There are some pieces of the plan that MAC staff will complete, some that the Board of Director’s need to complete and some that the MAC Committee’s will work on; these will continue to be worked out. Created implementation steps to help us move forward – the what, why and who will do it! MAC staff will take a half-day each quarter to create the work plans.

Board of Director Meetings – Ongoing discussion of closing the Board of Director meetings, lots of comments for and against. The intent is not to exclude board members, there are lots of other ways to engage and include board members. What would be closed? Personnel and personnel policies. The Executive Director and Executive Board Committee (officers) would deem what would be closed. Will ask the other Coalitions about their process and if meetings are open and will check with AI at Aurora Consulting to see if they have any information about closing board meetings.

By-Laws & Policies – Changed the language of the treasurer’s duties in the By-Laws as MAC staff are handling more of the financial duties.

Motion was made to accept the changes to the Treasurer’s Duties in the By-Laws.

Motion 1st: Brenda Skogman

2nd: Karla Bauer

Approved

Financial guidelines were created and included in the board packet. They are more complex than what is needed but we need to move forward as an organization that gets larger.

Motion was made to approve the Financial Guidelines Policy.

Motion 1st: Brenda Skogman

2nd: Denise Loy

Approved

VI. Focused Discussion

Silent Auction at Annual Meeting & Training – Julia sent out the master list on Google DOC's and it can be changed/edited. Would like to see the list increase by 10% - if members can come up with new organizations to ask. Remember in Google DOC's there is not a save button, it automatically saves then you close the document.

Annual meeting – A copy of the draft agenda is included in the Board packet. The goal of the training: what is happening right now and to try and address relevant topics. Jeremy Roberts will be doing a “201” to his webinar training on evidence gathering.

Marsy's Law – being moved to June agenda.

MAC Open House – went fairly well, about 50 people attended. It was a diverse crowd with more non-members than member participants- one Senator attended. Four OJP staff members were present and were wondering where the other MAC Board members were. We need to have more Board Member engagement for these events along with “Give to the Max” Day. We all need to be Ambassadors of MAC! We want to be consistent in messaging; which is why MAC creates the publicity stuff for us to use and disperse for events.

VII. Adjourn

Motion to adjourn the meeting @ 12:03 p.m.

Motion 1st: Brenda Skogman

2nd: Dresden Jones

Approved

Next meeting: May 11, 2017 - MAC Office in St. Paul