

MAC Board Meeting- @ MAC Office, St. Paul
May 11, 2017 Meeting Minutes

I. Called to Order @ 10:06 a.m.

Those present:

Board of Directors: Vanessa Barr, Sara Miller, Brenda Skogman, Shawn Becker, Kelly Nicholson, Karla Bauer, Dianna Umidon, Dresden Jones

By Phone: Vicki Walechka, Denise Loy

Executive Director: Absent

MAC Staff: Danielle Kluz, Julia Tindell

Additional attendees: Nancy Yates, Lisa Smith, Therese Lockwood

II. Review Meeting Agenda

Motion to approve May 2017 agenda.

Motion 1st: Brenda Skogman

2nd: Kelly Nicholson

Approved

III. Consent Agenda Items

• Secretary's Report

Reviewed the minutes from April. Two changes made.

- 1) Page one, under Director's Report - Marsy's Law, should read, "MAC's position is to make it a priority to strengthen victims' rights and the best way to do this, whether it be Marsy's law or something else".
- 2) Page two, Section V. Action Items, Board of Director Meetings discussion. Delete the word "board" in this sentence to read, "The intent is not to exclude members, there are lots of other ways to engage and include members."

Motion to approve Secretary's Report from April with the following two corrections.

Motion 1st: Brenda Skogman

2nd: Karla Bauer

Approved

• Treasurer's Report

Reviewed April financials.

Motion to approve financial reports from April.

Motion 1st: Sara Miller

2nd: Dresden Jones

Approved

• Director's Report

-Bobbi is not present at the meeting, currently at the NCVLI conference. Review her Director's report in the board packet. Danielle highlighted some areas for the board.

-Question about Bylaws section and creating articles. Dresden asked who is to work on this issue, the executive committee or board development committee? Agreed that board development committee can start working on the policy or bylaw.

-Marsy's Law – still looking at this and Sean (intern) will be doing some research on the issue.

-The 3 coalitions will have a joint reception at the OJP conference; don't forget your name tags!

-99 people registered for the Data Practices webinar.

-Meeting with Aurora on creating the evaluation tool, should be ready before the fundamentals training the end of June; only three open spots left for the training, participants come from varied programs so will have a lot of variety at the training.

-Danielle and Julia went on a site visit to the Shakopee Police Department Victim program.

IV. Updates

- Executive Committee – met and discussed agenda for June meeting. Discussion of all four executive committee positions being open as of September and that need other board members to fill the positions of President, Vice-President, Secretary and Treasurer.
- Board Development Committee – discussions about drafting and writing by-laws on vetting and getting new board members.
- Budget and Finance Committee – meeting today after the regular MA Board meeting (5-11-17)
- Outreach and Engagement Committee – trying to plan a meeting before OJP conference; Danielle was going to try and get a list of attendees from JoAnn (OJP Conference Planner) to see who will be present to talk with and try to recruit for MAC memberships.
- Public Policy Committee – not meeting; read the director's report, lots going on.

V. Action Items

Closing Board of Director Meetings - Information provided to Board Members from Aurora Consulting about closing board meetings. Sheet entitled, "Basic Guidelines for Executive Sessions". Discussion about having a section closed at either the beginning or end of the meeting that can be closed; may not be needed at every meeting, only if needed. Preference voiced of having closed session at the end of the meeting for scheduling if other members want to attend the board meeting.

Motion was made to adopt Aurora's recommendations to include a CLOSED section at the end of the board of director meetings to discuss sensitive or confidential information.

Motion 1st: Kelly Nicholson

2nd: Brenda Skogman

Approved.

-Need to have a bylaw written for this; will check about having Sean write this and try to have ready before June meeting for review.

VI. Focused Discussions

Silent Auction @ Annual Meeting – Has anyone gone into the Google document and added to the list? Reminder that we want to try and grow the list by 10% this year.

Executive Committee Interests – Starting to have conversations with people on the Board to take over positions on executive board. Current board will be done after annual meeting; treasurer position has changed a lot. Feel free to ask questions of current executive board to see if you would be interested.

New Board Members – Trying to come up with new members to reach out to. Ideas - corporations, fraud prevention/loss prevention departments that we work with. Create a letter to send out; may have interest in involvement of MAC – forward this to the Outreach & Engagement Committee

Closed Section - only sent to Board of Directors.

VII. Adjourn

Meeting adjourned @ 11:11 a.m.

Motion 1st: Dresden Jones

2nd: Shawn Becker

Approved

Next meeting: June 8, 2017 from 10:00 a.m. – 12:00 p.m. @ MAC, St. Paul Office

Respectfully Submitted,

Vicki Walechka
MAC Secretary