

MAC Board Meeting- Willmar
February 11th, 2016 - Meeting Minutes

I. Called to Order: 10:05am

- Those present:
 - Board of Directors: Sharon Dicke, Brenda Skogman, Vanessa Barr, Catie Houck, Denise Loy, Lisa Seifert
 - By Phone: Sara Miller, Vicki Walechka, Chris Jensen
- Executive Director: Bobbi Holtberg
- Additional attendees:

II. Agenda

- Changes:
 - Additions: Budget revision (Other)
- Action Required:** Motion to approve February agenda
Motion 1st: Brenda
2nd: Sharon
Approved

III. Secretary's Report

- Reviewed January Minutes
 - **Action Required:** Motion to approve Secretary's Report from January.
- Motion 1st: Sharon
2nd: Brenda
Approved

IV. Treasurer's Report

- Reviewed financial report.
 - **Action Required:** Motion to approve Treasurer's Report for January.
- Motion 1st: Lisa
2nd: Denise
Approved

V. Director's Report

- Crime Victim Services RFP would be out at the end of the month so all of the coalitions can apply. There will be a 7 week turn around when it comes out. The really good thing about this funding is that they are going to continue the funding at where it is at. No cutting. Base level want to maintain and then there will be expansion dollars, that will be what is competitive. You will need good data, show an unmet need, and that you can do it and have a pretty detailed budget to do it. There are two priorities. General Crime is #1 and Child Advocacy is #2, not looking to expand CAC model but looking to increase direct advocacy to juvenile crime victims. This is a 5-year cycle. There will be a webinar series. Only 30 counties receive OJP Funds for General Crime and OJP would like 70 counties. Word has got out about the increased funding for general crime and some community based programs are looking to use funds for expansions. It is important for MAC to be in the center of discussions with MCBW and MNCASA.

-Sent out the training survey summary. Bobbi would be in favor for spending \$300 for an updated Survey Monkey Account to do the calculation of the results. This will be tabled to the March meeting. Topics are in order of the number of responses. Bobbi will be using the survey results to develop the two-year plan. There were 43 responses.

VI. Committee Reports

- a. Executive Committee: None
- b. Special Events Committee: None
- c. Legislative Committee: Stuff is going to happen fast; decisions are already going to be made even before legislative session will begin. The State wide meeting is next Thursday. Let's get through the next two weeks and Bobbi will be in touch. Body Cams will be the HOTTEST. All Coalitions are in support. Data should be private and in most states it is public. There is an OFP and HRO bill MNCASA is bringing forward to clean up wording. Any Town pushing for firearm ? and in response the Chiefs Association is a gun violence restraining order. Family members would be able to file to have firearms removed from the household of someone who has been diagnosed with mental illness (happening nationally). Bobbi hasn't seen anything that MAC should take action on, but if that changes she will let us know.
 - a. Action Day has a different feel to it and it benefits our members. The theme this year is Together Violence Free. Locking arms and being united. Reaching out beyond the Coalitions and to our memberships (Black Lives Matter, OutFront). This is about violence that is occurring in ALL of our communities. There is some youth behind this. March 30th, 2016- St. Paul College, there will be different breakouts and activities. 11:15 there will be a peaceful march from the college to the Capital. The rally will be at the Capitol steps. There will be packets being handed out. They are not heavy on talking with the legislators. Bobbi has been asked if MAC can offset costs by \$500. Flyers and information will be going out soon. We will table the discussion of cost to the March meeting.
- d. Publishing Committee: None
- e. Marketing/Development Committee: None
- f. Strategic Planning Committee: None
- g. Financing Committee: None

VII. Other

- Workers Compensation Policy- There is an audit due by March 8th for Hartford and Brenda will be doing that. Heidi did pay the \$472.
- By-Laws, Policy & Procedure amendments- pg. 9 Lunch, thought there was just a base \$35 per day was only for overnight travel and if it was a business lunch and the receipt was itemized it was \$15, pg. 12 adding the day after Thanksgiving, it was already there and wording is just different. Pg 16- B- the written reprimand agreement if the person refuses to sign (made aware, but refused to sign should be added at the end, with date), Pg 19- clerical issue on #5, Pg. 22 #3, Pg. 29 #4 clerical, Pg. 30 clerical, Pg. 37,
 - o Clean it up and resend it and March could vote on it
- Technology Grant-Website Design-
 - o VoyagurWeb- Yes we can put our website on premium. The 10gb is a month, could increase to 20gb, there are only 2 that have exceeded the 20gb, \$150 set-up and \$360 per year for the 20gb it would replace the \$250 hosting fee, it is \$110 more for the 20gb, no problem in linking you tube videos and no problem with google transcript. Like having a member's only area.
 - Motion with 20gb and go with VoyagurWeb
 - 1st- Sharon

- 2nd- Denise
 - Approved
- Board Training- Julia submitted a proposal and what she is looking at doing, she would like to use the full day as a board training, April 29th, reserved the Northwest Area Foundation, it is going to take about 6 months of on-going conversation, she would work with us and use an hour of the board meeting in person to have the conversation. Doing a full board assessment, assessment with membership, to work with us for 6 months- \$10,000+. In rent we put \$9,600 and right now we are staying with MADD which leaves us \$5, 670 to move and went 3 months without an ED and saved \$10,905. \$15,000 in saving that we don't touch, plus unrestricted at \$46,685. Lou would approve any revisions that would need to be made.
 - Move money from building expenses and move from Personnel from when we didn't have an ED, will have about \$16,000
 - Motion
 - 1st- Brenda
 - 2nd- Sharon
 - Approved

The time commit will be the full day on April 29 and everyone will need to show up in person or phone to every board meeting. Bobbi wants everyone to think long and hard if this is the right investment for themselves and start with a clean slate and know that there will be conflict. We need to come together and be united. This process will take us to the end of the year. Bringing on three ad hoc board members. Bringing fresh views only if it is the right skill set. Make meeting 3 hours, is there a different time of day, be in person around 80% of the time. Bringing on the skill set of finances, providing diverse crime victim services, victim survivor.

\$12,500 with no travel would add \$400+ mileage for every month she needed to come to Willmar

Design Team-Executive Director and 3 board members

Take a couple of weeks to think about it and shoot Vanessa or Bobbi an email with your response if you will not be able to commit to this process.

- Silent Auction/Diane Homa- OJP scheduled their conference the same week as the Minnesota Tribal Summit. The Summit is Tuesday and Wednesday and the OJP conference was to be Wednesday at Noon until Friday at Noon. The OJP conference will start Thursday morning and adjourn Friday afternoon. May 26th-27th, 2016. We all have the link for the donor list and Bobbi is in document daily and updating. Green-donation received done, Yellow-will donate, Red- will not donate. Diane Homa would like to set up a table at the wine and cheese event for her pottery and 100% profits will go to MAC. MNCASA and MCBW sent out to membership saying you are not obligated to attend the OJP Conference. May not be doing the silent action due to low attendance and not worth the return. Discussion about doing the silent auction during our annual training. Bobbi would like to send a message to OJP and canceling the auction at the conference. Modify the thank you letter to reflect the change of date.
 - Motion to table the silent action
 - Sharon- 1st
 - Lisa- 2nd
 - Approved
- Fundraiser w/Granite City Food & Brewery- Roseville- Host an event, we would choose a day Monday-Thursday and create a flyer to promote the event and a percentage would be donated back to MAC, last 11am-midnight, Board is in favor and Bobbi will follow up.
- Lease w/ MADD- Lease is up at the end of February. OJP is pushing us to move out of MADD we will also looking for a new location. Rent went up to \$335/month. We will renew our lease for now.

- Board & Director Insurance- went currently have Carolina Insurance and Bobbi has been in conversation with Bremer. Might go up but because of better coverage. With Carolina Insurance we do not have insurance for past or future Board and is a cap of \$300,000. In speaking with Bremer it may go up about \$100/year but will be for at least \$1 million and will cover Board-past, current and future.

Next meeting: March 10, St. Paul

VIII. Adjourn

Adjourn 12:59 pm

Motion 1st: Catie

2nd: Lisa

Approved