



**Minnesota Alliance on Crime
Board Meeting Agenda
June 14, 2018
Phone Call-in Information
1-888-204-5987 Access# 4133168**

<i>Agenda Item</i>	<i>Who Leads</i>	<i>Time</i>
I. Introductions/Call to Order	Board Vice-President	5'
II. Approve Agenda - Changes/Additions- Action Item	Board Vice-President	5'
III. Consent Agenda Items		40'
<ul style="list-style-type: none"> Secretary's Report- Action Item Treasurer's Report- Action Item Director's Report 	Secretary Treasurer Executive Director	
IV. Updates	Committees & Staff	20'
<ul style="list-style-type: none"> Executive Committee Finance Committee Public Policy Committee Outreach and Fundraising Committee Board Development Committee 		
VI. Focused Discussion	Staff & Board Vice-President	45'
<ul style="list-style-type: none"> Wage increases for MAC staff – Action Item Director position description – Action Item <ul style="list-style-type: none"> Changes to director responsibilities section Bylaw amendment – Action Item <ul style="list-style-type: none"> Leave of absence Leave of absence request FY19 Board Meetings every other month – Action Item FY19 Annual Plan <ul style="list-style-type: none"> Implementation steps to be created by board Annual Meeting/Capacity Building Training Silent Auction 		
VII. Adjournment – Action Item	Board Vice-President	5'

MAC Board Meeting
May 10, 2018 – Meeting Minutes

I. Called to Order by MAC Board President, Dianna Umidon at 10:01 a.m.

- a. Those Present: Dresden Jones, Dianna Umidon, Kelly Nicholson, Karla Bauer, Emily Douglas, Shawn Baker, Pamela Higgins-Maldonado, Chris Jensen
- b. By Phone: Rachael Joseph, Denise Loy, Melissa Cornelius
- c. Executive Director: Bobbi Holtberg
- d. MAC Staff: Danielle Kluz
- e. MAC Member Attendees: Theresa Lockwood, Hennepin County Attorney's Office

II. Review Agenda – Changes/Additions

- a. Additions:
 - i. Take a look at Board orientation results
 - ii. Directors to identify if they are attending OJP Conference
 - iii. Focused discussion on whether to add vote on Board meetings moving to bi-monthly
 - iv. Walk-through the MAC listservs (which one is for which purpose, audience, etc.)
- b. **Motion to approve modified agenda**
 - i. 1st Emily Douglas
 - ii. 2nd Chris Jensen

Approved

III. Consent Agenda Items

- a. Secretary's Report: Reviewed April 2018 report
 - i. **Motion to approve Secretary's Report from April 2018**
 - 1st Pamela Higgins-Maldonado
 - 2nd Dresden Jones
- Approved**
- b. Treasurer's Report
 - i. Received full financial for the quarter
 - ii. The proposed budget for FY19 was reviewed with Finance Committee.
 - iii. Just a reminder: OJP funding is static over a 5-year period; however, we now have 2-year contracts with them instead of annual contracts (which means we have 2 years to spend dollars).
 - iv. Highlights from quarterly financial report:
 - We are spot on with the budget. We may amend here and there as necessary but should not have a large carryover of OJP CVS funds.
 - Discussion on revenue: There are three kinds: cash (what we know), projected (what we believe will be brought in), and Cash on Hand, which is made up of actual cash in saving and checking. The report uses April financials because May is too close to include in this report.
 - In-kind revenue is based on having a full time intern year round – OJP allows MAC to value that even though the intern is not being

paid. This is tracked because, if there is an OJP grant, we could draw on that for a soft match (vs. hard match which is actual cash). This is listed in revenue and expense because we cannot carry it over; it goes away if it is not spent within the fiscal year.

- Expenses:
 - NITVAN: We have way underspent on NITVAN, so we will be applying for a no-cost 6-month extension which will take us through March 2019. This will fund 50% of Julia's time, fringe, and health insurance for the first three quarters of 2019.
 - Rent: There is \$9,600 in the OJP budget for rent. Unrestricted funds will cover the increase in rent.
 - Contract services: This covers Heidi, our accountant. The Aurora contract has been sunsetted.
 - Other expenses: Internet services increased in cost and are paid from unrestricted funds (\$243/annually; \$55/monthly) and \$5,000 for training to bridge until VOCA training grant comes through.
 - OJP is very supportive and pleased with MAC trainings and feedback from MAC trainings. It's projected that we will train twice the number of participants in 2018 than we did in 2017 – OJP is very impressed with this.
 - We cannot use VOCA dollars after expiration, which is June 30. However, other VOCA dollars that are "fresher" from FY17 can be used past June 30. Cecilia will determine if there are any fresh VOCA dollars to help bridge MAC. These could be used to cover ASL interpreters. Even if we used unrestricted funds, we can recode when VOCA dollars come in. VOCA is not guaranteed but Bobbi is confident we will get them; it is just a matter of timing). Bobbi asked the Board to approve use of \$5,000 to use for training to bridge until VOCA is available. Interpreters may eventually need their own line item; Bobbi will request \$20,000 for interpretive services for FY19 VOCA.
 - MAC officially has 90 member programs now! We ended FY17 with 58 members. Not only are we increasing numbers, we are increasing diversity of membership. Breaking Free and Safe at Home are now members, which is huge. This means our Membership Dues income will increase.
- The Board will vote on budget next month – please review!
- v. Anything concerning about FY19 budget?
- vi. Despite the fact that we are doing well financially, we still need to raise funds and seek foundation money.
- vii. The 2020 budget will look different with projected revenue and expenses for additional staff.

- viii. Heidi will be at the July meeting. She will help us with understanding the budget, tax filings, monthly financials, how money flows in and flows out.
 - MAC staff has never met Heidi and this is a great opportunity to do that. All Board members are encouraged to attend in person.
 - Heidi will be paid for time and mileage to attend, so it is important that MAC Board members be there.
- ix. **Motion to approve Treasurer's Report from April 2018**
 - Motion 1st Kelly Nicholson
 - 2nd Pamela Higgins-Maldonado**Approved.**

c. Director's Report

- i. The FY19 Annual Plan is a report of two days of visioning which resulted in goal setting for year two of the five-year strategic plan (FY 18 is year one).
 - The FY19 Annual Plan will be added to the Board agenda for focused discussion in June.
- ii. During the two-day retreat, MAC staff identified accomplishments that we need to achieve and when associated actions need to begin.
- iii. Implementation steps will be reviewed quarterly and new implementation steps will be created for upcoming quarter.
- iv. MAC staff feel the Board needs to be more engaged and play a bigger role in implementation. We also need a strong diverse slate of Board candidates, which the Board Development committee is responsible for. On the FY19 Annual Plan, there are line items that list the Board as responsible. As a group, we need to discuss how the Board will be involved. Julia will create a plan for implementation steps.
- v. The current strategic plan is on the Board page; there will be a focused discussion on the new strategic plan during the June meeting.
- vi. Board Orientation results: Dianna will touch base with each Board member this summer to discuss strengths, and if they are being utilized.
- vii. The OJP conference is the week of May 21.
 - Bobbi will not attend full conference but will be there Wednesday for the reception.
 - The following Board members plan on attending: Diane, Kelly, and Melissa. Emily is hoping to attend.
 - Send Danielle an email if you plan to attend.
- viii. Fundamentals for Victim Services training is being held next month.
 - There are limited reimbursable travel expenses for members.
 - Please send information about the training to co-workers.
 - There is a lack of general crime folks who attend these trainings; we'd like for more to attend.
- ix. Webinars: Rachael did a webinar on working with families of homicide victims in April. Danielle did one on PowerPoint presentations in May, and Kelly will present a follow-up to Rachael's training in June.

- x. Listservs: There has been some confusion regarding what listserv includes which audiences.
 - There are two listserv companies MAC uses: Constant Contact and Electric Embers.
 - Constant Contact is what we use to send communications and updates to members. It is not interactive or monitored. If you reply to an email sent by Constant Contact, only Danielle will see the message.
 - Electric Embers is used to connect advocates and is monitored by Danielle. This hosts our interactive listservs where members seek feedback/support from each other on various topics, events, etc. If you reply to a message on any of these listservs, everyone on the listserv will see it.
 - There has been some inappropriate content that has come through the member listserv on Electronic Embers (a member program being disparaged) so Danielle feels we need to communicate to members about what is appropriate.
 - Board members are on the listservs: MAC Members, MAC Updates, MAC Board, and NITCIRN. Bobbi asks Board members to stay on listservs to keep up-to-date about what's going on and so we can direct member programs to resources.
 - Let Danielle know if you need to change the email address you have on the listserv.

IV. Updates

- a. Executive Committee (Dianna)
 - i. No official meeting but they have been communicating through email.
 - ii. Meeting scheduled for May 21.
- b. Board Development Committee (Karla)
 - i. Karla will be sending an email to Board that will include profiles for Board members that need to be recruited and a survey link to get ideas on training, info, etc. for Board members.
 - ii. Please answer honestly – this will help the committee create orientation for new board members.
 - iii. The committee has been having meetings via email and is trying to get more consistent with meetings.
 - iv. The Board job description may need updating if meeting frequency changes. Can the form be online? Should we send call to action to members? The Board slate will need to be approved prior to the Annual Meeting in September meeting
 - v. Potential candidates include Julie Richards and Rebecca (attorney) – please email Bobbi to get Julie and Rebecca's information so a Development Committee member can connect with them.
 - vi. There also needs to be more representation of victim/survivors on the Board.

- vii. The Board will be losing 3 directors: Chris, Denise, and Shane. There will be five spaces to fill. It is crucial that we have a prosecutor on the Board since we are losing Chris. Chris mentioned Tammy McConkey; he and Kelly will reach out to her again.
- viii. Please send names of potential candidates to the Board Development Committee (Karla). They will keep a running list to maintain organization and keep us on track.
- c. Budget and Finance Committee (Chris)
 - i. Any questions about the financial report, just ask Chris.
 - ii. The committee will meet in August.
 - iii. In-Kind expenses explained but ask questions.
 - iv. NITVAN scholarship – Julia is in D.C. for that.
 - v. Internal spreadsheets on every funding stream (OJP, NITVAN, Training Grant, unrestricted) will be sent monthly to Chris once the FY19 budget is approved.
 - vi. The process is being simplified for Chris and the next treasurer: Heidi sends first draft only to Bobbi and Julia for any corrections. Then it is sent to Chris and Dianna.
- d. Public Policy Committee (Dianna)
 - i. The committee met April 19 and discussed ideas to engage more members to join the committee. They want to help Board members identify and connect with key legislators that would be good for MAC.
 - ii. The next meeting is May 17.
 - iii. Looking into Board training for “How a Bill Becomes a Law.”
- e. Outreach and Fundraising (Shawn)
 - i. Julia will be transitioning fundraising duties for the Silent Auction to this committee. The committee will be tapping the Board for help. Please update the donor list for the Silent Auction.
 - ii. Prospect donor forms will be emailed to Board. They should be filled out and returned.
 - iii. Diane is getting info on DMV and license plate donation.
 - iv. Shane is looking into getting Uber to donate a percentage of MN rides to MAC.

V. Discussion & Action Items

- a. Annual Meeting – Sept 6 & 7
 - i. Ellie Krug and Nicole Matthews will be speakers at the Annual Meeting.
 - Nicole will be presenting on jurisdictional issues that come up when working with tribal communities.
 - ii. There will be a draft agenda for the Board to review at the June meeting.
- b. Silent Auction
 - i. Please look at Donor List and add, remove, sign up for baskets, etc. Julia will have a call with the Fundraising committee to pass responsibilities to them.
 - ii. Please update the Donor List no later than June 1.
- c. Changing Frequency of Board Meetings
 - i. The Board decided to move to bi-monthly meetings (every other month) beginning in July.
 - ii. The meetings will last for 3 hours instead of 2 hours and will be held 10am – 1pm.

- iii. Bi-monthly meetings encourage people to attend in person. The expectation is that Board members are present as much as possible for meetings; however, the bylaws do not dictate in-person attendance.
- iv. Note that there are school start time concerns for rural Board members who will be traveling several hours to attend.
- v. Can we implement technology that will solve the issue of Board members who have to travel more than a few hours to get to meetings? Greater Minnesota programs need to be encouraged to join without having to worry about travel.
- vi. The Board also agreed that the Annual Meeting is a requirement for in-person attendance.
- vii. There are mixed messages regarding what “attendance” means. Do we need to change some language in the bylaws to be clearer? Board members are encouraged to review the bylaws prior to the June meeting so we can vote on amending bylaws in June.
- viii. Changing the time of the meetings to 10am – 1pm may dictate that we need to provide lunch for those in attendance.
- ix. The change in schedule means we will have a meeting in June and July. There will be no meeting in August, the Annual Meeting (mandatory) in September, and bi-monthly thereafter.
- x. **Motion to Approve Bi-Monthly Board 10am – 1pm Beginning in July, with lunch**
 - 1st: Dresden Jones
 - 2nd: Kelly Nichols

Approved

d. Closed Session: MINUTES REMOVED

VI. Adjourn

a. **Motion made to adjourn the meeting at 11:59am**

- i. 1st Kelly Nicholson
- ii. 2nd Emily Douglas

Approved

Next Meeting: June 14, 2018 from 10:00 a.m. – 12:00 p.m. at 1 West Water Street, Suite 260, St. Paul, MN

**MN Alliance on Crime
Financials Summary
May, 2018**

Income:

Program Income	0.00
Donations	7.60
Membership Dues	1250.00
OJP Income	14780.99
In Kind Donations	2016.00
NITVAN Income	8019.41
Interest Income	4.00
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	26078.00

Expenses:

OJP Grant Expenses	15495.18
NITVAN Scholarship Expenses	102.55
Training Grant Expenses	487.50
NITVAN Grant Expenses	2027.40
Unrestricted Expenses	2854.60
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	20967.23

Total Expenses:

Personnel	12152.46
Payroll Taxes	901.22
Health Insurance Premiums	1271.88
In Kind Intern/Volunteer Expense	2016.00
Rent	1244.00
Contract Services	350.00
Workers Comp Insurance	345.00
Dues & Subscriptions	165.00
Equipment	0.00
Liability Insurance	575.53
Workers Comp Insurance	0.00
Miscellaneous	262.16
Annual Meeting Expense	0.00
Other Training Reimbursement	487.50
Office & Program Supplies	211.60
Telephone Expense	257.59
Travel & Training Expenses	656.29
Bank Service Charges	31.00
Aplos Software Expense	40.00
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	20967.23

Available Balances:

OJP Grant	251495.27
NITVAN Scholarship	0.00
Training Grant	3720.67
NITVAN Grant	32507.10
Unrestricted-Checking	45853.18
Savings Account	15173.34
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	348749.56



Executive Director's Report June 2018

MAC Updates

- **REMINDER MAC Financial Walk Through:** Heidi Hachfeld, MAC's contract bookkeeper, will be attending the first half hour of the July board meeting to provide an overview of MAC's financial processes and answer questions board members may have. **Please make every attempt to attend the July meeting in person as Heidi is taking time off from her full-time job to travel to the MAC office for the meeting.**
- **Robbins Kaplan:** Our request was not selected for funding.
- **501(c)(4) Application:** The most current communication from the IRS is included in the board packet.
- **Foundation Funding:** I am in the process of writing a grant proposal to fund a half-time program coordinator for our strengthening victims' rights initiative over the next 2 years. The proposal is due to the Bremer Foundation by June 29, 2018 and notification will occur in November 2018. I also reached out to Lori Berg at the St. Paul Foundation and invited her to visit MAC to talk about our work and identify possible initiatives that the foundation may be interested in funding. We will be meeting the last week of June.
- **Insurance Policy:** Our Directors and Officers Liability policy will renew on 7/9/2018. Annual premium is \$907. The 2018 policy will be uploaded to the board page on the MAC website as soon as it is received.
- **Training Grant Amendment:** OJP approved our request for additional training grant funds to pay for American Sign Language interpreters. We have an additional \$5,000 and these funds don't sunset until 9/30/18. We will have to expend all of the original \$50,000 by 6/30/18.
- **Silent Auction:** The fundraising committee will be taking more responsibility with the silent auction.

MITCIRN (MN Identity Theft and Cybercrime Resource Network)

- **Participation:** Currently 57 individuals representing 48 organizations have signed up to participate in MITCIRN. Please continue to encourage folks in your network to participate in MITCIRN!
- **July Network Meeting & Advanced Training:** Scheduled for Tuesday, July 17th, 8:30 AM – 12:00 PM with guided networking with federal partners in the morning followed by a panel of experts presenting on cybercrime. Still in the process of finalizing details. Please register and forward details to your network!
- **Sean McCleskey Training:** Sean was one of the instructors for the Identity Leadership Certificate Course Julia attended in Washington D.C. in June. He works with the San Antonio Sheriff's Department, has worked with the Secret Service, and now works with the University of Texas Center for Identity. We are making arrangements for Sean to come train law enforcement in October of this year as a part of our MITCIRN activities.

- **Committees:** We have suspended the committees because we did not feel it was good use of participants' time.
- **NCVC Conference (Sep 5-7):** The Identity Theft Resource Center (the grantor for NITVAN) has proposed to bring NITVAN coalition leaders to the NCVC conference for a meeting as the final quarterly meeting of the project. ITRC is waiting to hear back on their budget amendment request before making the announcement. We need to be prepared for Julia to be gone during and leading up to the Annual Meeting and Capacity Building Training.

Training and Engagement

- **Webinars:** Danielle presented a webinar on PowerPoint presentations on May 9th. Kelly Nicholson will present a follow-up webinar on working with families of homicide victims on June 14th.
- **Membership Outreach:** Breaking Free and the Duluth City Attorney's Office have joined MAC, bringing our total to 92. Membership renewal letters/applications went out in mid-May and due back to MAC by June 30, 2018.
- **Newsletter:** Danielle released the June 2018 MAC newsletter. It has a 42% open rate.
- **Fundamentals in Victim Services Training:** The next Fundamentals will be held June 21-22, 2017 at Dakota Lodge in West St. Paul. This time, we will only be able to offer limited travel benefits for members. We will be charging \$75 per person for non-members. Registration is open.
- **Trauma Training:** Karina Forrest-Perkins presented on Thursday, May 17, 2018 at Cornerstone in Bloomington. Her evaluations were outstanding.
- **2018 Capacity Building Training:** We are continuing with National Crime Victims' Rights Week's theme—*Expand the Circle*—by using it as our theme for the Capacity Building Training, focusing on collaboration and increasing cultural responsiveness. We have confirmed Ellie Krug and Nichole Mathews as trainers.

May 30, 2018

Minnesota Alliance on Crime
Attn: Bobbi Holtberg
One West Water Street, Suite 260
St. Paul, MN 55107

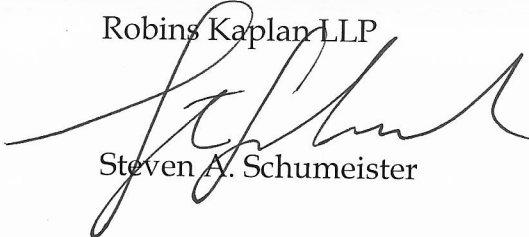
Dear Ms. Holtberg:

Thank you for your inquiry regarding a funding request for *Minnesota Alliance on Crime*.

Robins Kaplan LLP is committed to assisting the communities in which we practice law, and each year we receive numerous requests from organizations deserving support. Your letter concerning a contribution has been carefully considered and while we appreciate your organization's benefits and its need for financial support, we are unable to be of assistance in light of our commitments to other organizations.

Sincerely,

Robins Kaplan LLP



Steven A. Schumeister

SAS/bkh



IRS Department of the Treasury
Internal Revenue Service

P.O. BOX 2508

CINCINNATI OH 45201

In reply refer to: 9999999999

May 08, 2018 LTR 3367C S0

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BODC: TE

MINNESOTA ALLIANCE ON CRIME

1 WEST WATER ST

SAINT PAUL MN 55107-2039



030721

Employer identification number: 41-1801338

Tax form: 1024A

Document locator number: 17053-108-34002-8

For assistance, call: 1-877-829-5500

Dear Applicant,

We received your application for exemption from federal income tax and your user fee payment.

During the initial review process, applications for exemption are separated into two groups:

1. Those that can be processed based on information submitted
2. Those that require additional information to be processed

If your application falls in the first group you'll receive a determination letter within approximately 90 days from the date of this notice stating that you re exempt from federal income tax.

If your application falls in the second group, you'll be contacted when your application has been assigned to an Exempt Organizations specialist for review. You can expect to be contacted within approximately 180 days from the date of this notice. After 180 days, if you haven't been notified your application was assigned to a specialist, you can contact Customer Account Services Monday through Friday at the toll-free number shown above to check on its status. The individual calling on your behalf will need the following information:

- * Your name
- * Your employer identification number (EIN)
- * The document locator number listed above and assigned to your request
- * A proper power of attorney submitted with your exemption application, unless the individual calling is an officer or director and legally authorized to represent you

The IRS doesn't issue "tax-exempt numbers" or "tax-exempt certificates" for state or local sales or income taxes. If you need exemption from these taxes, contact your state or local tax offices.

Most organizations are required to file an annual information return

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May 08, 2018 LTR 3367C S0
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MINNESOTA ALLIANCE ON CRIME
1 WEST WATER ST
SAINT PAUL MN 55107-2039

(Form 990, Form 990-EZ, or Form 990-PF) or electronic notice (Form 990-N, the e-Postcard) while their applications for exemption or miscellaneous determination requests are pending. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked. Visit www.irs.gov and type "annual exempt organization return: who must file" in the search box for information on the types of organizations that are required to file annual returns or notices.

To receive the Exempt Organizations' EO Update, an electronic newsletter with information for tax-exempt organizations and tax practitioners, go to www.irs.gov/charities and click on "Free e-Newsletter."

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements



Minnesota Alliance on Crime

Board of Directors Position Description

Minnesota Alliance on Crime (MAC) Board of Directors member terms are three years in duration and a member may, if ratified by membership, serve up to two consecutive terms.

MAC Board members are expected to provide a time commitment of five to ten hours per month to ensure all duties are fulfilled; and provide additional time as needed for special events and projects.

MAC Board meetings are on the second Thursday every other month. Meetings normally last three hours and are held during the day in St. Paul, MN.

Expectations of the Board as a Whole:

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission, core values, and purpose of the organization;
- Selecting and evaluating the performance of the Executive Director;
- Strategic and organizational planning;
- Ensuring strong fiduciary oversight and financial management;
- Fundraising and resource development;
- Approving and monitoring MAC's programs and services;
- Enhancing MAC's public image; and
- Assessing its own performance as the governing body of MAC.

Expectations of Individual Board Members:

Each individual board member is expected to:

- Know the organization's mission, core values, policies, programs, and needs;
- Faithfully read and understand the organization's financial statements;
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for MAC to advance its mission;
- Leverage connections, networks, and resources to develop collective action to fully achieve MAC's mission;
- Give a meaningful personal financial donation every year;
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy;
- Prepare for and conscientiously participate in six bi-monthly board meetings per year. Board Members are required to attend the Minnesota Alliance on Crime annual meeting in person. Board Members are strongly encouraged to attend at least two other board meetings in person per year. If unable to attend any specific board meeting in person, Board Members will attend and participate in board meetings through interactive electronic video conferencing and;
- Participate fully in one or more committees.

Further, board members are expected to:

- Follow the organization's bylaws, policies, and board resolutions;
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings; and
- Maintain confidentiality about all internal matters of MAC.

Minnesota Alliance on Crime Mission Statement:

The Minnesota Alliance on Crime connects systems, service providers, and victims to advance the response for victims of all crime.

Minnesota Alliance on Crime Core Values Statement:

1. We oppose the use of all forms of violence and affirm the basic human right of every person to live without fear or the threat of violence throughout the course of one's life.
2. We seek to ensure a criminal justice system that is fair and accessible to crime victims, and meaningful rights for crime victims are routinely honored.
3. We stand in solidarity with efforts around the world to end all forms of discrimination, exploitation, and violence.
4. We recognize that forms of oppression based on race, gender, class, ethnicity, nationality, disability, age, religion and sexual orientation create a climate of supremacy and ownership that facilitates the use of on-going violence and exploitation.
5. We believe in the strength of diversity, embrace the differences among ourselves and within our communities, and promote the development of leadership in all communities.
6. We undertake prevention efforts to confront and change cultural norms and practices that facilitate violence and exploitation.
7. We promote and encourage the leadership of victim/survivors in guiding our advocacy, policy, and training efforts.
8. We affirm the power of collective and collaborative efforts to advocate with social systems and institutions in order to end violence and exploitation.
9. We encourage reflection about our work and thoughtful evaluation of our efforts. We are committed to the ongoing development of innovative strategies and programs to better meet the diverse and emerging needs of crime victims.
10. We commit to create a work environment for staff and volunteers that respects diversity, fosters professional growth, encourages critical thinking and initiative, and promotes diligent and effective advocacy efforts.

I have read and agree to promote MAC's mission and core values; and execute the duties and responsibilities of a member of the Board of Directors for the duration of my tenure.

Signed: _____

Date: _____

ARTICLE IX

Leave of Absence

SECTION 9.1 Request for Leave of Absence. A director of Minnesota Alliance on Crime who is temporarily unable to continue their service on the Board of Directors, and who is otherwise in good standing as a director, may request a leave of absence.

SECTION 9.2 Reasons for Leave of Absence. The Minnesota Alliance on Crime recognizes that leaves of absence may be necessary for a director to address the director's personal or family health, family commitments, transitions in professional status, or in the case of force majeure.

SECTION 9.3 Duration of Leave. A director may take a leave of absence for up to six (6) months. The director on leave of absence shall communicate with the Executive Director or the Board of Directors at least bi-monthly to report on the status of the leave of absence. After the requested leave of absence period expires, if the director does not return to the Board of Directors, the Board of Directors shall consider the director position vacant. At that time, the Board of Directors shall recruit a replacement director to meet the governance needs of the Minnesota Alliance on Crime according to these bylaws.

SECTION 9.4 Voting Rights. During the leave of absence, the director may not vote on organizational business for the Minnesota Alliance on Crime nor attend the Minnesota Alliance on Crime Board of Directors' meetings. The director will be listed as "Excused - Not Present" in the Board of Directors meeting minutes.

SECTION 9.5 Procedure. A director shall request a leave of absence by sending an email to the President, Vice-President, Secretary, and Treasurer of the Board of Directors. The director shall generally describe the reason for the requested leave of absence, the effective start date of the leave of absence, and the expected duration of the leave of absence - not to exceed six (6) months. In the email, the director shall also describe any ongoing or unfinished work that the director believes the Board of Directors should address and maintain during the director's leave of absence.

SECTION 9.6 Request Acceptance. A director's leave of absence request shall be considered a notification to the Minnesota Alliance on Crime and automatically accepted without any further action by the director or the Minnesota Alliance on Crime Board of Directors.

SECTION 9.7 Officer Replacements. The Minnesota Alliance on Crime Board of Directors may consider appointing an interim officer to replace a director, who also serves as an officer, while the director/officer is on a leave of absence.

Dianna Umidon
1542 E Shore DR
Saint Paul MN 55106

June 5, 2018

Minnesota Alliance on Crime Board of Directors and
Minnesota Alliance on Crime Executive Director
One West Water Street, Suite 260
Saint Paul, MN 55107

Dear Board Members and Bobbi,

This was not an easy decision, but after a lot of careful deliberation and consideration I have decided to request a 4-month leave of absence from the board, through the end of September.

Life has taken a couple traumatic turns recently, one of which was the death of my children's father, and my family is going through some difficulties that need more of my attention. Although I have attempted to keep all the balls in the air, I don't feel as though I'm doing a very good job and it is beginning to take a toll on my health.

Again, this was a difficult decision for me to make and even at the last board meeting I thought I could continue to be fully engaged. However, now I feel that is not the case. I apologize for any inconvenience this may cause. As for unfinished business in my absence, other than the Vice President assuming my duties someone will need to assume the temporary role of Public Policy Committee Chair.

I appreciate your understanding in this matter and understand this requires the approval of the board. If it is more preferable that I completely step down at this time rather than take a leave of absence, I will understand. I want what is best for the organization. This is a time of important growth for MAC and in no way do I want this request to hinder any strides the organization is making. Thank you for your consideration.

Kindest regards,
Dianna Umidon

FY19 Strategic Plan

Q1 July
2017

Q2 Oct
2017

Q3 Jan
2018

Q4 April
2018

MANIFEST OUR MISSION

Strong/diverse slate of BOD candidates.	Board			
Increased investment by the BOD.	Board			
Board actively supports staff (including formalized process to recognize and appreciate staff work).	Board			
Staff and BOD create/develop relationships with culturally specific programs.	Julia			
Sustained funding to support MITCIRN.	Bobbi			
Increase MC staff to 3.5 FTE.			Bobbi	
Update position descriptions and succession plans.		Bobbi		
Develop administrative procedure list.		Julia		
Develop and streamline in-office financial procedures.		Julia		

DEVELOP AND INCREASE MEMBERSHIP

Strong, well planned annual meeting.	Danielle			
Complete member needs assessment.	Danielle			
Launch "Spotlight" initiatives.	Danielle			
Expand membership to 110 programs.		Danielle		
Develop technical assistance capacity and resources.			Danielle	
Evaluate existing communications and develop a plan for enhancements (including FY18 annual report, monthly newsletter, website, and ListServes).	Danielle			

DEVELOP AND SUSTAIN CORE PROGAMS

Develop training for prosecution and law enforcement.			Danielle	
Conduct fundamentals training 2x/year.			Danielle	
Provide monthly webinars.	Danielle			
Expand MITCIRN network.	Julia			
MITCIRN become central clearinghouse for training, TA, and resource deelopment.	Julia			
Develop 501(c)(4) program, including messaging to donors.		Bobbi		
Julia to 1.0 Coordinator			Bobbi	

ENGAGE STAKEHOLDERS

Develop strategic plan for fundraising.		Board		
Expand GTTMD efforts.		Board		
Two interns year-round.	Julia			
Collaborative messaging regarding need to strengthen victims' rights in MN.		Bobbi		
Partner with coalitons and members to develop victim/survivor focus group.	Bobbi			
Develop strong working relationships with 4 legislators.		Board		



2018 Annual Meeting & Capacity Building Training
Expand the Circle
 September 6-7, 2018

DRAFT Agenda

Thursday, September 6, 2018:

8:30—9:30 am	Registration and Silent Auction Browsing	
9:00 am—Noon	Annual Meeting	
9:00—9:05 am	• Welcome & Member Roll Call (5 mins)	<i>Kelly Nicholson</i>
	• Housekeeping (5 mins)	<i>Danielle Kluz</i>
9:05—9:35 am	• MAC Bingo (25 mins)	<i>Julia Tindell</i>
9:35—9:40 am	• Board Member Recognition (5 mins)	<i>Bobbi Holtberg</i>
9:40—9:55 am	• Annual Reports (15 mins)	<i>Kelly Nicholson and Chris Jensen</i>
9:55 —10:10 am	• Committee Purposes (15 mins)	<i>Committee Chairs</i>
10:10—10:30 am	• Strategic Visioning Process (20 mins)	<i>Julia Tindell</i>
10:30—10:45 am	• BREAK (15 mins)	
10:45—11:15 am	• Programmatic and Training Initiatives (30 mins)	<i>Danielle Kluz</i>
11:15—11:35 am	• Member Survey Results (20 mins)	<i>Bobbi Holtberg</i>
11:35—11:40 am	• Board Member Slate Introduction (5 mins)	<i>Dresden Jones</i>
11:40—11:55 am	• Proposed Bylaws (15 mins)	<i>Chris Jensen</i>
11:55—Noon	• Membership Voting (5 mins)	<i>Kelly Nicholson</i>
Noon	• Adjourn Meeting	<i>Kelly Nicholson</i>
Noon—1:30 pm	Member Appreciation Lunch and Spotlight on Service Awards	

1:30—3:30 pm	Gray Area Thinking	<i>Ellie Krug</i>
3:30—3:45 pm	Debrief	<i>Bobbi Holtberg</i>
3:45—4:15 pm	Silent Auction Browsing	

Friday, September 7, 2018:

8:00—8:30 am	Registration and Silent Auction Browsing	
8:30—9:00 am	MITCIRN Update	<i>Julia Tindell</i>
9:00—10:30 am	Working with Tribal Communities	<i>Nicole Mathews, MIWSAC</i>
10:30—10:45 am	Break	
10:45 am—12:15 pm	Strengthening Victims' Rights Conversation	<i>Bobbi Holtberg</i>
12:15—1:30 pm	Lunch on Your Own	
1:30—3:00 pm	Regional Collaboration Networking Groups	<i>Danielle Kluz</i>
3:00—3:15 pm	Debrief	<i>Bobbi Holtberg</i>
3:15 pm	Training Adjourned	

Agenda subject to change.

MAC has applied for POST and CLE credits.

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
	Donation Letter Required	Abdallah Candies and Gifts	6075 147th Street West		Apple Valley	MN	55124		952-890-4770	a \$20 gift card	a gift card of \$20 or more		
Emily	Donation Letter Required	Acme Comedy & Sticks Restaurant	708 North First Street		Minneapolis	MN	55401	Derick (derick@acmecomedycorpany.com)	612-338-6393		a gift card		
	Donation Letter Required	America's Best Value Inn and Suites	520 Highway 10 South		St. Cloud	MN	56301		320-252-8700		a stay in your hotel		
	Online Application Submitted	AMC Theatres - Rosedale 14	850 Rosedale Center		Roseville	MN	55113				movie tickets		
	Online Application Required	Applebee's Neighborhood Grill & Bar	9601 Lyndale Avenue South		Bloomington	MN	55420		952-948-0010		a gift card		
	Donation Letter Required	Arneson Distributing Co	120 7th Ave NE		Sleepy Eye	MN	56085		507-794-7472		gift basket w/ clothing & Buddy's Soda		
	Donation Letter Required	Arthur Murray Dance Studio	5041 France Avenue South	Suite 2	Edina	MN	55410	Kristi Cartier or Elyse Smith	612-920-1900	Introductory Dance Course Certificate (Value: \$149)	a lesson package		
	Donation Letter Required	August Schell Brewing Company	1860 Schell Road		New Ulm	MN	56073		507-354-5528		a tour, a case of beer, or a gift card		
	Donation Letter Required	Barnes & Noble	118 East Broadway	Suite 238	Bloomington	MN	55425		952-854-1455		a gift card		
	Donation Letter Required	Barnes & Noble	3940 Division Street		St. Cloud	MN	56301		320-251-4537		a gift card		
	Donation Letter Required	Becker Furniture	P.O. Box 367	13150 1st Street	Becker	MN	55308	Amy Kelly	763-262-9000		a gift card		
	Donation Letter Required	Best Western Plus	2100 Highway 12 East		Willmar	MN	56201		320-235-6060		a stay in your hotel		
	Donation Letter Required	Billy's on Grand	857 Grand Avenue		St. Paul	MN	55105		651-292-9140		a gift card		
	Donation Letter Required	Birdwing Spa	21398 575th Avenue		Litchfield	MN	55355		320-693-6064		a gift card or service coupon		
	Donation Letter Required	Black Bear Hotel (Fond du Lac Band of Superior Chippewa	1720 Big Lake Road		Cloquet	MN	55720	Donations	218-878-2620	one night standard route worth \$135 and one gift certificate buffet for 2 worth \$40	a stay in your resort		For future donations and/or sponsorships send requests to donations@fdlre.com or Donations at 1720 Big Lake Road, Cloquet, MN 55720
	Donation Letter Required	Black Forest Inn	1 East 26th Street		Minneapolis	MN	55404	Erica Christ	612-872-0812		a gift card		
Karla	Donation Letter Required	Blown Away Salon	159 18th St SW		Owatonna	MN	55060		(507) 214-2968				
Chris	Donation Letter Required	Boca Chica Taco House	407 Wabasha Street South		St. Paul	MN	55107		651-222-8226		a gift card		
	Received	Bodies by Burgoon	1620 Central Ave NE	#134	Minneapolis	MN	55413	Dawn Bryant	612-254-8698	None	Cycling package and personal training sessions		Recieved 3 gift cards: - One month unlimited cycling (\$139 retail) - 10-pack of indoor cycling classes (\$150 retail) - 4 training sessions & 1 month nutritional coaching (\$269 retail)
	Donation Letter Required	Bounce World	4430 19th Street NW		Rochester	MN	55901		507-316-0788		5 or more passes		Has form on website to print out and fill out to send in http: //nebula.wsimg. com/975837f171b13658e6d7468aa32dfe11? AccessKeyId=776654410673FAEC269C&disposition=0&alloworigi n=1
	Donation Letter Required	Bowlero Lakeville	11129 162nd Street West		Lakeville	MN	55044		952-435-2695		game vouchers or shoe rentals		

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
	Donation Letter Required	Brainerd International Raceway	5523 Birchdale Road		Brainerd	MN	56401		218-824-7223		event tickets or a gift card		**declined last year**
	Donation Letter Required	Brave New Workshop	824 Hennepin Avenue		Minneapolis	MN	55408	Peggy McCalla	612-332-6620		2 or more tickets		
	Donation Letter Required	Buca di Beppo	1204 Harmon Place		Minneapolis	MN	55403		612-288-0138		a gift card		
	Donation Letter Required	Buffalo Wild Wings Grill & Bar	1040 Highway 15 South		Hutchinson	MN	55350		320-234-9453	a BBQ sauce pack and \$10 gift card	a BBQ sauce pack or a gift card		**historically Hutchinson has donated--we are only supposed to ask one store at a time, so let's ask them instead of them as well as Mankato and St. Cloud
	Donation Letter Required	Café Latte	850 Grand Avenue	Suite 1	St. Paul	MN	55105		651-224-5687	one whole dessert valued up to \$45	a whole dessert		
	Online Application Submitted	Canterbury Park	1100 Canterbury Road South		Shakopee	MN	55379	Michael Dahl	952-445-7223	a day at the races! reserved seating for 4, complimenatry admission and programs for 4, buffets for 4 (value \$140)	event passes		
	Donation Letter Required	Caribou Coffee	3900 Lakebreeze Avenue North		Minneapolis	MN	55429		763-592-2302		a gift card		
	Online Application Required	Chanhassen Dinner Theatres	501 87th Street	PO Box 100	Chanhassen	MN	55317	Emily Kopperud	952-934-1525				Request must be submitted IMMEDIATELY on August 1st--calendar reminder set
	Online Application Submitted	Chankaska Creek Ranch & Winery	1179 East Pearl Street		Kasota	MN	56050		507-931-0089		a gift card		At least 6 weeks before scheduled event
	Received	Children's Museum of Southern Minnesota	224 Lamm St		Mankato	MN	56001		507-386-0279		2 museum passes	One-day Family Pass which is free admission for two adults and all children residing in the same household (value of \$32)	
	Donation Letter Required	Chino Latino	2916 Hennepin Avenue South		Minneapolis	MN	55408		612-824-7878		a gift card		
	Donation Letter Required	Cinemark Movies 8	1850 Adams Street	#15	Mankato	MN	56001		507-625-1929	6 movie passes	4 or more movie passes		
	Donation Letter Required	Cold Spring Brewing Company	219 Red River Avenue North	P.O. Box 476	Cold Springs	MN	56320		320-685-8686		a tour, a case of beer, or a gift card		At least 4 weeks prior, donation must be picked up at the brewery, request form available to print out online to mail in http://www.thirdstreetbrewhouse.com/wp-content/uploads/2015/08/Donation-Request-Form.pdf
	Donation Letter Required	Comfort Inn	4040 2nd Street South		St. Cloud	MN	56301		320-251-1500		a stay in your hotel		
	Donation Letter Required	Comfort Suites	408 Canal Park Drive		Duluth	MN	55802		(218) 727-1378		a room at your hotel		
	Donation Letter Required	Como Friends	1225 Eastbrook Drive		St. Paul	MN	55103	Bethany Campbell, Temporary Executive Assistant	651-487-8229	Como Friends Plus Membership (\$100) & Plush Tiger (\$10)	a Penguin Scholarship		
	Donation Letter Required	Cossetta Alimentari	211 West 7th Street		St. Paul	MN	55102		651-222-3476		a gift card		
	Donation Letter Required	Country Gallery	31770 MN Highway 15		Kimball	MN	55353		320-398-6250		a session		
	Donation Letter Required	Country Inn & Suites	2601 South Highway 169		Grand Rapids	MN	55744		218-327-4960		a stay in your hotel		
	Donation Letter Required	Country Inn & Suites	15058 Dellwood Drive		Brainerd	MN	56401		218-828-2161		a stay in your hotel		
	Donation Letter Required	Country Inn & Suites	5304 State Highway 29 South		Alexandria	MN	56308		320-763-9900		a stay in your hotel		
	Donation Letter Required	Country Inn & Suites	1002 Highway 55 East		Buffalo	MN	55313		763-682-5660		a stay in your hotel		

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
	Donation Letter Required	Country Inn & Suites	235 Park Avenue South		St. Cloud	MN	56301		320-259-8999		a stay in your hotel		
	Donation Letter Required	Country Inn & Suites	120 7th Avenue SE		St. Cloud	MN	56301		320-252-8282		a stay in your hotel		
	Donation Letter Required	Country Inn & Suites	442 Walker Bay Boulevard		Walker	MN	56484		218-547-1400		a stay in your hotel		
	Donation Letter Required	Cragun's Resort	11000 Cragun's Drive		Brainerd	MN	56401		218-825-2700		a stay in your resort		
	Donation Letter Required	Crossings by Grandstay	300 South Garfield Street		Cambridge	MN	55008		763-689-0542		a room at your hotel		
	Donation Letter Required	Crow River Harley Davidson	822 Babcock Boulevard West		Delano	MN	55328		763-972-6282		a gift card or memorabilia		
	Donation Letter Required	Darwin Municipal Liquor Store	130 East US Highway 12	P.O. Box 72	Darwin	MN	55324	Katie Riehle	320-693-2586		a gift card or a product donation		
	Donation Letter Required	Dassel Liquors	800 Parker Avenue West	P.O. Box 391	Dassel	MN	55325	Marvin Vetsch	320-275-4435		a gift card or a product donation		
	Donation Letter Required	Domino's Pizza	1595 2nd Avenue NE		Cambridge	MN	55008		763-689-5603		a gift card or a voucher		Site said must be sent in to local Dominos
	Donation Letter Required	Doubletree Guest Suites	1101 LaSalle Avenue		Minneapolis	MN	55403		612-332-6800		a stay in your hotel		
	Donation Letter Required	Drummer's Garden Center	281 St. Andrews Drive		Mankato	MN	56001		507-388-4877		a gift card or a product donation		
Emily	Donation Letter Required	Eagle's Nest Indoor Playground	400 10th Street NW		New Brighton	MN	55112	Bill Bach	651-638-2130	5 single-use passes valued at \$27.50	5 or more single-use passes		
	Donation Letter Required	Elko Speedway	23650 France Avenue	P.O. Box 246	Elko	MN	55020	Kate Ryan	952-461-7223		4 or more passes		
Chris	Online Application Submitted	Emagine Theaters	20653 Keokuk Avenue		Lakeville	MN	55044	Travis Coulson	952-985-5324	2 emagine golden tickets (Mon - Thur only) \$16 value	free movie tickets		Online application required
	Donation Letter Required	Embassy Suites	2800 American Boulevard West		Bloomington	MN	55431	Tricia Everson	952-884-4811		a stay in your hotel		
	Donation Letter Required	Embassy Suites Minneapolis Airport	7901 34th Avenue South		Bloomington	MN	55425		952-854-1000		a stay in your hotel		
	Donation Letter Required	Essence of Flowers	520 East US Highway 12	Suite 105	Litchfield	MN	55355	Sally Hulbert	320-693-5708		a gift card or a product donation		
	Donation Letter Required	Fond-du-Luth Casino [1]	Fond du Lac Tribal Center, 1720 Big Lake Rd., Cloquet MN, 55720		Duluth	MN	55802	Tarissa Henderson	218-720-5100		a room at your hotel and a buffet pass		
	Online Application Submitted	Grand Casino Mille Lacs & Hinckley	P.O. Box 343	777 Grand Avenue	Onamia	MN	56359		320-532-7777		a room at your hotel and a \$20 Grand Play		
	Donation Letter Required	Grand Hotel	615 2nd Avenue South		Minneapolis	MN	55420		612-288-8888		a stay in your hotel		
	Donation Letter Required	Grand Ole Creamery	750 Grand Avenue		St. Paul	MN	55105		651-293-1655		a gift card		Budget used up for the year, best time to solicit for 2018 is January 2018
	Donation Letter Required	Grand Portage Lodge & Casino	P.O. Box 233		Grand Portage	MN	55605		218-475-2401		a stay in your hotel		
	Donation Letter Required	Grandma's Restaurant Company	522 South Lake Avenue		Duluth	MN	55802	Brian Daugherty	218-722-9313	a \$75 gift card	a \$75 gift card		
	Donation Letter Required	Granite City Food & Brewery	851 Rosedale Center	#105	Roseville	MN	55113		651-209-3500		a gift card or a brewery tour		
	Donation Letter Required	Great Lakes Aquarium	353 Harbor Drive		Duluth	MN	55802	Cathie Dickey	218-740-3474	4 adult admissions	4 or more adult admissions		
	Donation Letter Required	Great River Shakespeare Festival	79 East 3rd Street		Winona	MN	55987		507-474-7900	2 tickets for their upcoming season	tickets for an upcoming production		

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
Chris	Donation Letter Required	Great Waters Brewing Co.	426 Saint Peter Street		St. Paul	MN	55102		651-224-2739		a gift card, a tour, or a case of beer		Will match up to \$100 of what a company buys--Bobbi planned to donate \$25 to get an additional \$25 for a total of \$50 but we never made it out to do this
	Donation Letter Required	Green Mill Restaurant	1025 Highway 61 East		Winona	MN	55987		507-452-5400	five \$10 gift cards	five \$10 gift cards		
	Donation Letter Required	Green Mill Restaurant	100 4th Avenue South		St. Cloud	MN	56301		320-259-6455		a gift card		
	Donation Letter Required	Green Mill Restaurant	2626 Hennepin Avenue		Minneapolis	MN	55408		612-374-2131		a gift card		
Chris	Donation Letter Required	Green Mill Restaurant	57 Hamline Avenue South		St. Paul	MN	55105		651-698-0353		a gift card		
	Donation Letter Required	Green Mill Restaurant	2100 East Highway 12		Willmar	MN	56201		320-231-2301		a gift card		
	Donation Letter Required	Green Mill Restaurant	6025 Hudson Road		Woodbury	MN	55125		651-735-1000		a gift card		
	Donation Letter Required	Grizzly's Grill & Saloon	1700 Madison Avenue		Mankato	MN	56001		507-385-1600		a gift card		
	Declined	Hell's Kitchen	80 South 9th Street	Suite 238	Minneapolis	MN	55402		612-332-4700		a gift card		Only donation is to rent space and cater for free not any kind of silent auction products.
	Donation Letter Required	Hilton Minneapolis/St. Paul Airport	3800 American Boulevard East		Bloomington	MN	55425		952-854-2100	complimentary one night stay	a stay in your hotel		
Chris	Donation Letter Required	History Theatre	30 10th Street East		St. Paul	MN	55101	Cathy Larson	651-292-4323		tickets for an upcoming production		At least 6 weeks prior to the event
Karla	Donation Letter Required	Holiday Inn	2365 43rd Street NW		Owatonna	MN	55060		507-446-8900	4 water park passes	4 or more water park passes		
	Donation Letter Required	Holiday Inn	2100 Highway 12 East		Willmar	MN	56201		320-231-2601		a stay in your hotel		
	Donation Letter Required	Holiday Inn Express	2051 Adams Street		Mankato	MN	56001		507-388-1880		a stay in your hotel		
	Donation Letter Required	Holiday Inn Express & Suites	250 23rd Street SE		Willmar	MN	56201		320-231-2601		a stay in your hotel		
	Declined	Ichiban Japanese Steak House	1333 Nicollet Avenue		Minneapolis	MN	55403	Jim Reynolds	612-339-0540		a \$40 gift card		Restaurant permanently closed
	Donation Letter Required	Indian Island Winery	18018 631st Ave		Janesville	MN	56048		507-234-6222				
	Donation Letter Required	Jackpot Junction Casino	P.O. Box 420	ATTN: Donations	Morton	MN	56270	Gabriel Prescott	800-946-2274	a voucher for a hotel room	a gift card or voucher		Form can be printed, filled out, and sent in https://www.pdfFiller.com/jsfiller-desk6/?projectId=187196250&expld=3395&expBranch=2#138dc2ffb06f4c929c94b8b550d59527
	Donation Letter Required	Jimmy's Pour House	22 2nd Avenue North		Sauk Rapids	MN	56379		320-253-0208		a gift card		
Karla	Donation Letter Required	Karla Bauer, Mary Kay Consultant	2410 Fox Hollow Ln.		Owatonna	MN	55060		507-202-3153				
	Donation Letter Required	Kato Escape Room	619 S Front St		Mankato	MN	56001		507-327-4045				
	Donation Letter Required	Leech Lake Gaming	6280 Upper Cass Frontage Road NW		Cass Lake	MN	56633		218-335-7500		a stay in one of your hotels or a casino voucher		
	Donation Letter Required	Litchfield Liquor	517 North Sibley Avenue		Litchfield	MN	55355	Angela Decker	320-693-8563		a gift card or product donation		
Karla	Donation Letter Required	Little Fish Designs				MN		Amy Baas					
	Donation Letter Required	Loews Minneaolis Hotel	601 1st Avenue North		Minneapolis	MN	55403		612-677-1100		a stay in your hotel		

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	Donation Letter Required	Lost Spur Golf Course	2750 Sibley Memorial Highway		Eagan	MN	55121		651-454-5681		a game voucher or gift card		
	Donation Letter Required	Lutsen Mountains Ski & Summer Resort	P.O. Box 129		Lutsen	MN	55612		218-406-1320		a gift card, voucher or a stay in your resort		
	Donation Letter Required	Magic Door Bed & Breakfast	818 Division Street South		Northfield	MN	55057		507-581-0445	one weeknight stay	a stay in your bed & breakfast		
	Received	Mall of America	60 East Broadway		Bloomington	MN	55425	Sandi Larson	952-883-8800	2 passes to Nickelodeon Universe, 2 passes to Moose Mountain, and a MOA coupon book	a series of admission passes and coupon books as you are able	2 passes to Nickelodeon Universe, 2 Passes to Rock of Ages Minigolf or Moose Mountain, and a MOA coupon book (\$100.00 value)	
	Donation Letter Required	Mall of America - Hilton	3800 American Boulevard East		Bloomington	MN	55425		952-854-2100		a stay in your hotel		
	Donation Letter Required	Manny's Steakhouse	825 Marquette Avenue		Minneapolis	MN	55402		612-339-9900		a gift card		
	Donation Letter Required	Medina Entertainment Center	500 Highway 55		Medina	MN	55340	Nikki Hendricks	763-478-6661	4 free games of open bowling & shoes value \$33	4 or more games and shoe rental		
	Declined	Minnesota Children's Museum	10 Wests 7th Street		St. Paul	MN	55102		651-225-6000				
	Online Application Submitted	Minnesota Historical Society	345 Kellogg Boulevard West		St. Paul	MN	55102		651-259-3000		4 or more passes	four (4) tickets redeemable at any MNHS historic site or museum (\$48 value)	online applications accepted only
Emily	Received	Minnesota Landscape Arboretum	3675 Arboretum Drive		Chaska	MN	55318		952-443-1400	8 VIP adult passes	4 or more adult passes	4 VIP Passes (\$60.00 value)	
	Online Application Submitted	Minnesota Lynx	The Courts at May Clinic Square	600 Hennepin Avenue, Suite 300	Minneapolis	MN	55403		612-673-1600	autographed photo of Jia Perkins	game tickets or memorabilia		
Emily	Donation Letter Required	Minnesota Renaissance Festival	1244 South Canterbury Road	Suite 306	Shakopee	MN	55370		952-445-7361	2 admission passes (\$47.90)	2 or more admission passes		
	Online Application Submitted	Minnesota Orchestra	1111 Nicollet Avenue		Minneapolis	MN	55403	JC St. Onge	612-371-5600				Request must be submitted after August 1st--calendar reminder set
	Donation Letter Required	Minnesota RollerGirls	2751 Hennepin Avenue South	#176	Minneapolis	MN	55408		320-634-6674		an event pass, memorabilia, or a gift card		
	Donation Letter Required	Minnesota State Fair	1265 Snelling Avenue North		St. Paul	MN	55108	Gail Anderson	651-288-4400	Minnesota State Fair Family Fun Pack (4 gate admission tickets, a sheet of Midway/Kidway tickets, and a state fair coupon book)	4 or more passes		
	Online Application Submitted	Minnesota Timberwolves	The Courts at May Clinic Square	600 Hennepin Avenue, Suite 300	Minneapolis	MN	55403	Mathew Mkovec	612-673-1600	2 upper level tickets for the October 24th, 2017 game against the Indiana Pacers at 7pm	game tickets or memorabilia		
	Online Application Submitted	Minnesota Twins Baseball Club	1 Twins Way		Minneapolis	MN	55415	Glo Westerdahl	612-659-3400		game ticets or memorabilia		
	Online Application Submitted	Minnesota Vikings	9520 Viking Drive		Eden Prairie	MN	55344			an autographed photo of Stefon Diggs	tickets to a game or memorabilia		
	Donation Letter Required	Mixed Blood Theatre	1501 4th Street		Minneapolis	MN	55454	Malia Cole	612-338-6131		tickets to an upcoming production		
	Donation Letter Required	Morgan Creek Vineyards	23707 478th Ave		New Ulm	MN	56073		507-947-3547				

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
	Donation Letter Required	Mount Kato	20461 Minnesota 66		Mankato	MN	56001		507-625-3363				
	Donation Letter Required	Muller Family Theaters	1180 County Road J		White Bear Township	MN	55127		651-653-3243		free movie tickets		
	Donation Letter Required	Mystic Lake Casino Hotel	2400 Mystic Lake Boulevard	ATTN: Donations	Prior Lake	MN	55372	Johnny Mackin	952-445-9000	a one night stay (valued at \$115) and a buffet certificate (valued at \$75.90)	a one night stay		
	Donation Letter Required	Northern Lights Casino	6800 Y Frontage Road NW		Walker	MN	56484		218-547-2744		a gift card or voucher		
	Donation Letter Required	Oak Marsh Golf Course	526 Inwood Avenue North		Oakdale	MN	55128	Nicole Anderson	651-730-8886		a game voucher or gift card		
	Donation Letter Required	Old Log Theater	5185 Meadville Street		Excelsior	MN	55331		952-474-5951	2 tickets	tickets to an upcoming production		Application must be submitted no more than 3 months before event--calendar reminder set.
	Donation Letter Required	Old Town Escape	403 N Riverfront Dr		Mankato	MN	56001		507-779-7799				
	Donation Letter Required	Olive Garden	8367 3rd Street North		Oakdale	MN	55128	Shana Eckman	651-264-1447		a gift card		
	Online Application Submitted	Ordway Center	345 Washington Street		St. Paul	MN	55102		651-224-4222		tickets to an upcoming production		
	Donation Letter Required	Outback Steakhouse	2034 Cty Rd 42 W		Burnsville	MN	55337	Omar Palma	952-892-0700		a gift card		
	Donation Letter Required	Padelford Packet Boat Co	205 Dr Justus Ohage Boulevard		St. Paul	MN	55107		651-227-1100		a cruise voucher or a gift card		
	Donation Letter Required	Papa Murphy's Pizza	1870 2nd Avenue SE		Cambridge	MN	55008		763-552-7272		a gift card		
	Online Application Submitted	Park Square Theatre	20 West 7th Place		Saint Paul	MN	55102	Judy Bartlett	651-291-7005	2 tickets to a show at Park Square Theatre (valued at \$80)	2 or more tickets		
	Donation Letter Required	Pepito's	4820 Chicago Avenue		Minneapolis	MN	55417		612-822-2104		a gift card		
Emily	Donation Letter Required	Plymouth Playhouse	2705 Annapolis Lane		Plymouth	MN	55441	Susan Tillman	763-553-1600 ext. 1		tickets or a gift card		
	Donation Letter Required	Prairie's Edge Casino Resort	5616 Prairies Edge Lane	P.O. Box 96	Granite Falls	MN	56241	Pam Luepke	320-564-2121	one night stay in a standard room (weekday) or RV park & up to \$25 in the Meadows Buffet or Firefly Lounge			
	Donation Letter Required	River Oaks Municipal Golf Course	11099 South Highway 61		Cottage Grove	MN	55016		651-438-2121		a voucher for a free game or a gift card		
	Donation Letter Required	Roger's Grove City Liquor	316 Atlantic Avenue West		Grove City	MN	56243		320-857-2155		a gift card or a product donation		
	Donation Letter Required	Roseville Cedarholm Golf Course	2323 North Hamline Avenue		Roseville	MN	55113			2 vouchers for complimentary rounds of golf	a game voucher or gift card		
	Donation Letter Required	Saint Paul Saints	CHS Field	360 Broadway Street	St. Paul	MN	55101	Gina Kray	651-644-3517	certificate for two (2) outfield reserved tickets	tickets to a game or memorabilia		
	Donation Letter Required	Sammy's Pizza & Restaurant	106 East Howard Street		Hibbing	MN	55746		218-263-7574		a gift card		
	Donation Letter Required	Scheels Sports	40 North Waite Avenue		Waite Park	MN	56387		320-252-9494	four \$25 gift cards	two or more \$25 gift cards		
	Received	Science Museum of Minnesota	120 Kellogg Boulevard West		Saint Paul	MN	55102	Ryan Myers	651-221-9444	4 vouchers valued at \$99.80 total (24.95 each)	4 or more combo vouchers	family four packet of ticket vouchers (value \$99.80)	

Board Member	Status	Company	Address Line 1	Address Line 2	City	State	Zip Code	Contact Name	Phone	2017 Donation	Donation Request	2018 Donation	Additional Notes
	Donation Letter Required	Seven Clans Casino Hotel & Water Park	20595 Center Street East		Thief River Falls	MN	56701	Joyce Fowler	800-881-0712	(2) 2 night stays and 6 waterpark passes	2 hotel stays and 6 waterpark passes		
Emily	Donation Letter Required	Shoreview Community Center	4580 Victoria Street North		Shoreview	MN	55126	Michelle Majkozak	651-490-4700	family day pass	family day passes		
Dianna	Donation Letter Required	Spalon Montage	8375 Seasons Pkwy		Woodbury	MN	55125		651-915-2900		gift certificate		
	Donation Letter Required	St. James Hotel	406 Main Street		Red Wing	MN	55066		651-388-2846		a stay in your hotel		
Karla	Donation Letter Required	Starbucks	641 W Bridge St #100		Owatonna	MN	55060	Jessy Hernandez	(507) 455-3624				
Emily	Online Application Submitted	Summit Brewing Company	910 Montreal Circle		St. Paul	MN	55102	Emily Abraham	651-265-7800		a case of beer and memorabilia		
	Donation Letter Required	Swan's Café	1015 East Frontage Road		Litchfield	MN	55355	Jeff Swanson	320-693-3279		a gift card		
	Donation Letter Required	Target	125 Lincoln Avenue SE		St. Cloud	MN	56304		320-654-0712	\$30 Target gift card	a \$25 or more Target gift card		
	Donation Letter Required	Target Corporate Office	1000 Nicollet Mall		Minneapolis	MN	55403		1-800-440-0680		a gift card		
	Donation Letter Required	Texas Roadhouse	345 2nd Street South		Waite Park	MN	56387		320-253-7427		a gift card		
	Online Application Submitted	Theatre in the Round	245 Cedar Avenue		Minneapolis	MN	55454	Greg Johnson	612-333-2919		tickets to an upcoming production		Send online letter to Greg directly
Karla	Online Application Submitted	Total Wine	820 County Rd 42 W		Burnsville	MN	55337		(952) 435-7555				
	Donation Letter Required	Trader Joe's	484 Lexington Parkway South		St. Paul	MN	55116		651-698-3119		a gift card		
	Online Application Required	Lettuce Entertain You Restaurants (Tucci Bennuch)	5419 Sheridan Road		Chicago	IL	60640		773-878-7340	\$50 Tucci Bennuch gift card	a \$50 gift card		Apply online at http://www.leye.com/
	Declined	Valleyfair	1 Valley Fair Drive		Shakopee	MN	55379		952-445-7600				
	Donation Letter Required	Vista Fleet	323 Harbor Drive		Duluth	MN	55802	Pam Martin	218-722-6218		a gift card or tickets to a cruise		
	Donation Letter Required	W Hotel	821 Marquette Avenue		Minneapolis	MN	55402	Lakshmi Petrucci	612-215-3700		a stay in your hotel		**declined last year**
	Donation Letter Required	Wabasha Street Caves	215 Wabasha Street South		St. Paul	MN	55107		651-224-1191		2 or more tour passes		
	Donation Letter Required	Walker Art Center	1750 Hennepin Avenue		Minneapolis	MN	55403		612-375-7600		admission or event passes		
	Donation Letter Required	Walmart	2101 2nd Avenue SE		Cambridge	MN	55008		763-689-0606		a gift card		
	Donation Letter Required	White Oak Casino	45830 US 2		Deer River	MN	56636	Amy Stangel	218-246-9600		a gift card or voucher		talk to Amy Stangel; main office 1-800-216-6329
	Online Application Submitted	Taylor's Falls Recreation/Wild Mountain	37200 Wild Mountain Road	P.O. Box 235	Taylor's Falls	MN	55084		651-465-6315	2 snow tubing passes			
	Donation Letter Required	Wow Zone	2030 Adams Street		Mankato	MN	56001		507-625-2695	1 bronze party package (valued at \$59) - one game of bowling and equipment rental up to 12 people	a gift card		
	Donation Letter Required	Zorbaz on Gull Lake	8105 Lost Lake Road		Nisswa	MN	56468		218-963-4790		a gift card		
	Donation Letter Required	Zorbaz on the Lake	159 Lake Avenue South		Spicer	MN	56288		320-796-2195		a gift card		
	Donation Letter Required	Zorbaz on the Lake	402 West Lake Drive		Detroit Lakes	MN	56501		218-847-5305		a gift card		

[1] Julia:

Please send all donation requests to Fond du Lac Tribal Center, 1720 Big Lake Rd., Cloquet MN, 55720. Attn. Tarissa Henderson. Please include a flyer with information about the event such as what/who it is for, date, time, and location.