



## Minnesota Alliance on Crime Board of Director's Job Description

MAC Board member terms are **three years** in duration and a member may, if ratified by membership, serve up to **two consecutive** terms.

MAC Board members are expected to provide a time commitment of **five to ten hours** per month to ensure all duties are fulfilled; and provide additional time as needed for special events and projects.

### EXPECTATIONS OF THE BOARD AS A WHOLE

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission, core values, and purpose of the organization;
- Selecting and evaluating the performance of the Executive Director;
- Strategic and organizational planning;
- Ensuring strong fiduciary oversight and financial management;
- Fundraising and resource development;
- Approving and monitoring MAC's programs and services;
- Enhancing MAC's public image; and
- Assessing its own performance as the governing body of MAC.

### EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

Each individual board member is expected to:

- Know the organization's mission, core values, policies, programs, and needs;
- Be a MAC Member as part of a Member Organization or become a Supporting Individual Member
- Faithfully read and understand the organization's financial statements;
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for MAC to advance its mission;
- Leverage connections, networks, and resources to develop collective action to fully achieve MAC's mission;
- Give a meaningful personal financial donation;
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy;
- Prepare for, attend, and conscientiously participate in board meetings; and Participate fully in one or more committees.

Further, board members are expected to:

- Follow the organization's bylaws, policies, and board resolutions;
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings; and
- Maintain confidentiality about all internal matters of MAC.

### **MAC's Mission Statement**

The mission of Minnesota Alliance on Crime (MAC) is to provide a statewide coalition for crime victim service programs, while working to improve response to victims of crime in Minnesota through education, resources, and legislation.

### **MAC's Core Values**

1. We oppose the use of all forms of violence and affirm the basic human right of every person to live without fear or the threat of violence throughout the course of one's life.
2. We seek to ensure a criminal justice system that is fair and accessible to crime victims, and meaningful rights for crime victims are routinely honored.
3. We stand in solidarity with efforts around the world to end all forms of discrimination, exploitation, and violence.
4. We recognize that forms of oppression based on race, gender, class, ethnicity, nationality, disability, age, religion and sexual orientation create a climate of supremacy and ownership that facilitates the use of on-going violence and exploitation.
5. We believe in the strength of diversity, embrace the differences among ourselves and within our communities, and promote the development of leadership in all communities.
6. We undertake prevention efforts to confront and change cultural norms and practices that facilitate violence and exploitation.
7. We promote and encourage the leadership of victim/survivors in guiding our advocacy, policy, and training efforts.
8. We affirm the power of collective and collaborative efforts to advocate with social systems and institutions in order to end violence and exploitation.
9. We encourage reflection about our work and thoughtful evaluation of our efforts. We are committed to the ongoing development of innovative strategies and programs to better meet the diverse and emerging needs of crime victims.
10. We commit to create a work environment for staff and volunteers that respects diversity, fosters professional growth, encourages critical thinking and initiative, and promotes diligent and effective advocacy efforts.

I have read and agree to promote MAC's mission and core values; and execute the duties and responsibilities of a member of the Board of Directors for the duration of my tenure.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_