

The Minnesota Alliance on Crime (MAC) connects systems, service providers, and victims to advance the response for victims of all crime.

MAC is a membership coalition of more than 90 crime victim service organizations in Minnesota, including prosecution-based victim/witness programs, community programs, law enforcement agencies, civil legal organizations, and also individuals committed to supporting crime victims. We support our membership through training, technical assistance, resources, public policy and legislative initiatives, and networking opportunities.

The general crime coalition intern will be responsible for researching legislative updates and policy change relevant to MAC's member programs with a special focus on state statutes related to victims' rights and the prospect of implementing a state constitutional amendment.

RESPONSIBILITIES

- Research and track legislation and public policy in Minnesota and relevant other states
- Synthesize information to present recommendations to staff and Board of Directors
- Assist with day-to-day projects related to training and member engagement, including the e-newsletter and training/events update

QUALIFICATIONS

- Strong desire to contribute to work aiming to advance rights and services for all victims of crime across the state of Minnesota
- Must be organized and possess good verbal and written communication skills
- Proficiency in Microsoft Word, Excel, and PowerPoint
- Pursuing a Bachelor's or Master's Degree with the desire to go into criminal justice/crime victim services field and/or non-profit work

Interns will have additional opportunities to:

- Network with member programs, including systems- and community-based programs
- Attend trainings on subjects including general crime, victims' rights, and trauma-informed advocacy and support
- Participate in regular staff and Board of Directors meetings
- Attend one-on-one meetings and site tours with professionals in the field

ADDITIONAL DETAILS

MAC is unable to provide compensation for internships at this time.

To apply, please submit a cover letter, your resume, three work and/or academic references, and the completed application sheet below to Amee Krogfus, Program Director of Operations, at amee@mnallianceoncrime.org.



Minnesota Alliance on Crime

General Crime Coalition Internship Application

Contact Information

Name: _____
Preferred Phone: _____
Preferred Email: _____

School Information

School Name: _____
Major: _____
Expected Graduation Date: _____

Faculty Internship Advisor Contact Information

Name: _____
Title: _____
Phone: _____
Email: _____

Additional Information

How many hours are you expected to complete over the course of this internship?

How many hours per week can you intern at MAC?

Check your availability: (Please note: MAC's office hours are Monday-Thursday, 8:00am-4:00pm, with staff working from home Fridays.)

Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is there anything else you'd like us to know about yourself, or about the requirements for your internship?

Please e-mail this completed application along with your resume, three work/academic references, and cover letter to:

Amee Krogfus, Program Director of Operations
amee@mnallianceoncrime.org | 612-940-8090 ex. 105
1 West Water Street, Suite 260, St. Paul, MN 55107